



Greater Avalon Community Association

MINUTES

Re: Meeting of September 12, 2017

Location: François Dupuis Recreation Centre, Provence Room

Time: 7:30 p.m. to 9:30 p.m.

In attendance:

Danick LaFrance Brendan Walker Margarita Iraheta (via teleconference)

André Arsenault Rachelle Lecours

Alain Bourgeois Nadia Elajouri

Absent : Valérie Assoi

1. Welcome

The President welcomed everyone.

2. Approval of the agenda

A motion to approve the agenda was presented by André Arsenault and seconded by Nadia Elajouri. All in favour. **Motion carried.**

3. Reading and Approval of the minutes of the last meeting

A motion to approve the minutes of August 22, 2017 was presented by Alain Bourgeois, seconded by André Arsenault. All in favour. **Motion carried.**

4. Treasurer's Report

The Treasurer reported a current balance of \$6,809.00. Once all the expenses for BBQ are paid, the Treasurer estimates a balance of approximately \$4,400.00 for the year end including the \$1,000.00 committed to the Edible Forest Project.

5. BBQ Postmortem

The committee agreed that the layout was perfect. Everyone was within close proximity of the action. Recommendations for next year include:

- Zumba and Tae Kwon Do demonstrations to be shorter ie 20 min. max. and they have to provide their own microphone for their demos.
- Partner give-aways should be restricted to handout without wrappers ie. No succers to avoid litter in the park.
- Give thought to contribution in kind for Navandale and Inflatables.
- Shortage of volunteers; take action next year to confirm a few days before the BBQ and approach the high schools last week of August at the beginning of the school year.
- Appoint a volunteer coordinator to ensure that partners such as Scouts and Cadets help out as volunteers and not stay at their table.
- Ensure partners do not start to take down before 2:00 or after the President has thanked everyone for coming.

- Ensure a walk-about throughout the park to pick up litter before Scouts, Cadets, volunteers leave.
- Organize the prize draws to be complete by 1:45 at the latest to coincide with thank you remarks by the President.
- Take the opportunity to mention need for volunteers for other events and mention the upcoming AGM and Family Day events.
- More French announcements
- Need to clearly identify food requirement in order to have sufficient food and ensure that sponsors get ample notice to notify their suppliers ie chips, juices, pop, hot dogs and other supplies as needed.
- Place donation bottle next to the food and another at the GACA table.

The Secretary would like to buy \$10.00 gift cards for the 4 volunteers who helped out at the GACA table with the face painting and photography.

Alain Bourgeois proposed that the donations collected at the BBQ - \$36.65 be used to buy 4 gift cards, seconded by Nadia Elajouri. **All in Favour. Motion Carried.**

6. AGM November 17th (Friday) – Planning

The members preferred that the date of the AGM be reschedule to **Thursday November 16th**.

Action Item: The secretary is to invite Councillor Blais for the 16th. If he is available the invitation will be sent to Marie-France Lalonde MPP and Andrew Leslie MP.

Action Item: Once the date is fixed, the Secretary is to invite Cst. Megan Arbuthnot, City Police as a guest speaker.

Action Item: The Secretary is to book Aquaview Community Centre for the AGM.

The Board discussed the possibility of increasing the number of Board Members but decided against it. It however proposed to fill the vacant positions of Member-at-large.

7. Other Business

a) Project Edible Forest update

The Secretary reported that The Co-operators had given a \$1,000. 00 contribution towards the project. She spoke at the Rotary Club breakfast meeting on Sept. 6th to see if they would like to partner with us. The response was excellent and the project falls within the objectives of the organization. A meeting with Councillor Blais has been requested to seek the City's support.

b) Incorporation

The Secretary met with Ms. Josée Virgo to finalize the Incorporation documents for the Association and will prepare the necessary binder in time for the AGM.

8. Round Table

No new items were presented.

9. Date of next meeting – October 10, 2017.

10. Adjournment – André Arsenault called the meeting adjourned at 9:25pm.